

UPDATE TO STATEMENT OF WORK

PROPOSAL MUST BE RECEIVED AT THE DESIGNATED LOCATION SPECIFIED IN THIS SOLICITATION
ON OR BEFORE:

December 12, 2017 at 10:00 AM CDT

MAIL, COURIER or HAND DELIVER PROPOSAL TO:

Region 7 Education Service Center
ATTN: Martha Lakey
IFB Compact 2018 SUV 07-111717
1909 North Longview Street
Kilgore, Texas 75662

Show IFB Number, Opening Date and Time on Return Envelope

NOTES TO POTENTIAL RESPONDENTS:

Responses to this solicitation (Proposals) must be received at the location designated above and time stamped on or before the time and date specified in this solicitation in order to be considered.

It is the Respondent's sole responsibility for preparing, submitting and delivering a response with all required materials to the designated location on or before the published submittal deadline. Courier or delivery services may not deliver directly to the specified location. It is strongly recommended that the response be hand carried to insure receipt at the proper location:

- If mailing or sending by courier, the Respondent (Offeror) is cautioned to allow sufficient time for delivery prior to the published deadline to the location specified above.
- Failure to deliver, for whatever reason, may not be grounds for disputing the procurement solicitation process or any resulting contract award.

All questions relating to the IFB shall be in writing via e-mail as provided below. All requests for information shall result in written responses attached as Addendum to the IFB posting on the Region 7 Purchasing Services website.

REFER INQUIRIES IN WRITING TO:

ATTN: Martha Lakey
Purchasing Technician
Email: mlakey@esc7.net

After receipt of proposals the names of Respondents, prices, terms and other proposal details will be made public after the contract award, if one is made. All proposals submitted shall become the property of Region 7 Education Service Center upon receipt.

A viewing of vehicles at Region 7 ESC will be available only December 04, 2017. 9:00 am – 4:00 pm

Statement of Work

TRADE-INS:

Vehicle #	VIN #	Mileage	
HS 1	2CTALMECXB6445818	83,277	2011 GMC Terrain
HS 2	2CTALMEC4B6446530	79,318	2011 GMC Terrain
HS 3	2CTALBEW7A6370296	93,550	2010 GMC Terrain
HS 4	2CTALMEC2B6308159	86,115	2011 GMC Terrain
HS 5	2CTALMEC9B6306344	80,994	2011 GMC Terrain
ESC 2	2GKALMEK2E6353551	70,318	2014 GMC Terrain
ESC 6	2GKALMEK8E6376087	71,723	2014 GMC Terrain
ESC 7	2GKALMEK0E6172853	66,715	2014 GMC Terrain
ESC 8	2GKALMEK0E6172867	71,609	2014 GMC Terrain

***NOTE:** Vehicles will be in use until date of delivery; mileage will increase.*

Vehicles must meet the following specifications:

- **Compact SUV**
- **Convenience Capabilities**
 - 4 doors plus lift gate or rear doors
 - Passenger capacity Driver plus 3
 - Cloth front and rear seats
 - Carpeted flooring
 - Cruise Control
 - Tilt Wheel
 - Power Locks
 - Power Windows
 - Heat / Air Factory Installed
 - Power mirrors, drivers and passenger side
 - Radio – Manufacturer standard
 - Bluetooth capable
- **Mechanical**
 - Gas 4-Cylinder Engine

- 6-Speed Automatic Transmission
- Power Steering
- AWD or FWD
- Wheelbase 110" minimum
- **Safety**
 - Anti-Theft Alarm
 - 2 Front Headrests
 - 2 Rear Headrests
 - Passenger Airbag Occupant Sensing Deactivation
 - Steering Wheel Mounted Controls
 - Rear center 3-point belt
 - Front seatbelt pretensioners
 - Stability control
 - Traction control
 - Electronic brakeforce distribution
 - Back-up Camera
 - Spare tire and accessories
- **Color**
 - Five (5) ESC Vehicles
 - Exterior Color: White
 - Interior Color: Gray
 - Five (5) HS Vehicles
 - Exterior Color: Silver
 - Interior Color: Black

After Market:

- Each vehicle to be labeled and numbered. With black, 3", 'Triumvirate' font vinyl lettering: 'Region 7 ESC' (5) OR 'Region 7 Headstart' (5) – Additional details to be discussed upon award.

Must attach all specifications/options.

INVITATION FOR BID

BID NUMBER: IFB Compact 2018 SUVs 07-111717
OPENING DATE: Tuesday, December 12, 2017/ 10:00 AM CNTL
BID ITEM: Compact SUVs

INSTRUCTIONS:

1. Sealed bids will be received at the Region 7 ESC, 1909 North Longview St., Attn: Martha Lakey, 1909 N Longview Street, Kilgore, Texas, 75662 by 10:00 AM CENTRAL on the above "opening date". Late bids will not be considered.
2. Respondents agrees that the bid price shall remain in effect for a period of forty-five (45) working days from the bid opening date. Purchases will be made after January 3, 2018. The ESC Board of Trustees will give final approval for award.
3. ANY EXCEPTIONS TO SPECIFICATIONS MUST BE ATTACHED.
4. The Education Service Center is exempt from state sales tax.
5. The Education Service Center reserves the right to accept or reject any or all bids, waive all formalities and to choose the quote that best serves the interest of the Center.
6. Upon notification of award, pricing will remain valid for a sixteen (16) week period.

Bid envelopes must be plainly marked on the outside as follows:

SEALED BID—DO NOT OPEN

IFB Compact SUVs 07-111717

DEADLINE 10:00 AM, CDT, Tuesday, December 12, 2017

7. Contact with inquiries and Schedule the viewing with:
Martha Lakey, Purchasing Technician
E -mail: mlakey@esc7.net

FORM OF PROPOSAL:

Proposals must contain:

- A detail of the vehicles bid including manufacturer specifications.
- Three (3) References of similar background

PRICING OPTIONS:

All responses must include:

- Cost to provide the specifications and/or services outlined in the Statement of Work.
 - Cost per vehicle to be traded in.
 - Cost per vehicle to be purchased.
- Cost of up to five (5) additional vehicles purchased within sixteen (16) weeks

post award.

PROPOSAL EVALUATION

Proposals shall be evaluated based on the weights assigned below to each evaluation criteria. If additional information or proposal clarification is required, the RFP evaluation team shall make written requests to the appropriate respondent(s) and require all responses to be made in writing.

<i>Evaluation Criteria</i>	<i>Weight</i>
Pricing of new vehicles	30%
Trade-In Value	30%
Compliance with Specifications	20%
Availability	20%
Total	100%

IFB TIMELINE

Event	Date
Available to Respondents	11/17/2017
Viewing of Trade-Ins	12/04/2017 9:00 am – 4:00 pm
Closes to Vendor Submission	12/12/2017 10:00 am CDT
Review/Evaluations Complete	01/03/2018
Order Placed	After 01/03/2018

AWARD PROCESS

Region 7 shall be the sole judge in making this determination and it shall be done if it is determined to be in Region 7's best interest.

BID REJECTION/ACCEPTION

Region 7 reserves the right to reject/accept any bid submitted by the stated deadline. Region 7 designated staff member will work directly with Respondent(s) during the evaluation period.

RELEASE OF AWARD INFORMATION

Region 7 reserves the right not to release any and all Respondent's response until an award has been made. If an award is not made, Region 7 reserves the right to not release any Respondent's response.

AWARD RETENTION

Region 7 maintains bid awards for a minimum of seven (7) years.

PROTEST

Region 7 procedure for protests can be requested by contacting the Purchasing Cooperative. The ESC must disclose information regarding the protest to TEA or other awarding agency. 2 CFR § 200.318(k). The protestor must comply with 19 TAC §30.2002. Procedures for Protests, Dispute Resolution, and Appeals Relating to Purchasing and Contract Issues as outlined.

FELONY CONVICATION/DEBARMENT NOTICE/BOYCOTT

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states that “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony.

_____ My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.

_____ My firm is not owned or operated by anyone who has been convicted of a felony.

_____ My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s) _____

Details of Conviction(s) _____

Debarment

I hereby further certify that my company has not been disbarred, suspended, or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, “Debarment and Suspension,” as described in the Federal Register Rules and Regulations.

Boycott

Per Senate Bill 252 Sec. 2252, Contracts with companies engaged in business with prohibited foreign companies nulls the company’s bid submission. See: <http://comptroller.texas.gov/procurement> for more information.

Anti-boycott

Per House Bill 89, Companies are prohibited from boycotting business with Israel companies. Noncompliance nulls the company’s bid submission. See: <http://comptroller.texas.gov/procurement> for more information.

I hereby further certify that my company is not engaged in business with prohibited foreign companies.

Signature of Company Official: _____

Printed Name: _____ Title: _____